



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
COLLECTION SERVICE BOARD
500 JAMES ROBERTSON PARKWAY
DAVY CROCKETT TOWER
NASHVILLE, TENNESSEE 37243
615-741-1741 (FAX) 615-253-1179**

**REMEMBER TO TURN OFF ALL CELL PHONES
MEETING TO BE HELD AT**

**710 JAMES ROBERTSON PARKWAY
2nd FLOOR CONFERENCE ROOM**

**MEETING AGENDA
March 3, 2009**

9:30 Call To Order – Bart Howard, Chairman

- Roll Call – Donna Hancock, Interim Director
- Announcements
- Adopt Roberts Rules of Order for 2009

9:45 Agenda – Review / Adopt

10:00 Tab (1) Minutes From January 6, 2009 Adopt

10:15 Administrative Report – Donna Hancock, Interim Director

Tab (2) Complaint Status Report

Tab (3) Conflict of Interest Form

Tab (4) Discussion: New Release: FTC Report Urging Reform of the Federal Debt Collection Law

10:30 Legal Report (Hand out) – Terrance Bond, Staff Attorney

Tab (5) Uniform Collection Agency Application.

Tab (6) Registration of Branch Offices
Rules Discussion

11:30 Location Manager - Application Review: Determine eligibility for testing / licensing

11:45 New Business or Unfinished Business

12:00 Adjourn

Notice: Commission / Board meetings will be conducted by permitting participation of the Commission / Board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. Some meetings may be cancelled 30 days prior to the actual meeting. Before planning to attend a meeting, please be certain the meeting is being held as originally scheduled. Unless otherwise noted, all times listed are U.S. Central time.